

Minutes  
Regular Monthly Meeting of the Village Board of Trustees  
Wednesday, October 14, 2015

Present: Mayor Carol Wearer Via: Facetime, Venice FL. Trustees: Richard Phillips  
Robert Puckett (6:50 pm arrived)  
Brian Murphy

Absent: Trustee Dale Leiser

Also attending: Jim Dunham, Renee Shur, David Booth, Marc Browne, Kyle Meredith, Kim Gray and Bernadette Powis.

**Annual audit of the Village Court Clerk and Village Clerk/Treasurer's books.**

The village board would like to have the annual audit conducted parallel to the village's fiscal year. This audit will cover the period of October 2014 through May 31, of 2015. The annual audit will be conducted in September and cover the village's fiscal year of June-May moving forward.

Mayor Weaver, Trustee Phillips and Trustee Murphy conducted the annual audit of the Village Court Clerk Books. The audit was conducted using the State Comptrollers Appendix D of the General record-keeping requirements for Town and Village Justice Courts.

Mayor Weaver, Trustee Phillips, Trustee Murphy and Trustee Puckett conducted the annual audit for the village Treasurer books using the States Comptrollers Appendix A General Record-Keeping requirements for chief fiscal officers.

Mayor Weaver opened the Regular monthly village board meeting at 7:30 pm.

**MINUTES**

Mayor Weaver made a motion to approve the minutes of September 8, 2015 special meeting and minutes of the Regular monthly meeting September 9, 2015; seconded by Trustee Phillips. All voted "aye". Minutes of Special meeting on September 21, 2015 will be held until the November meeting.

**BUDGET AMENDMENTS**

Trustee Phillips made a motion to approve the following budget amendments; seconded by Trustee Murphy. All voted "aye".

*General Fund*

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A.1670.4 Central Print & Mailing	A.1680.4 Central Data Processing	\$913.33

**ABSTRACT**

Mayor Weaver made a motion to approve the monthly abstract in the amount of \$81,240.82; seconded by Trustee Phillips. All voted "aye".

The village DPW garage bid has not been approved to go to bid. An advertisement was sent to the paper by Morris Engineering without approval of the village board. Trustee Phillips made a motion not to pay for the inaccurate bid advertisement of \$85.92; seconded by Mayor Weaver. All voted "aye".

## **TREASURER'S REPORT**

Trustee Phillips made a motion to approve the Treasurer's report; seconded by Trustee Puckett. All voted "aye".

## **FIRE DEPARTMENT**

The officers were in attendance at a standby assignment and were unable to attend the meeting. Minutes of the officer's meeting were received with the incident log. There were 8 calls, 1 drill and 4 details.

The Fire Department gave the Village Highway Department approval to store items under their pavilion behind the Fire Department. They requested no vehicles or salt that would damage the cement pad.

## **DPW**

Berkshire Drive- Resurfacing of Berkshire Drive was completed by Groman Brothers. The DPW completed the topsoil and seeding of the shoulder of the road.

Playground- The soffit and roof of the shed next to the bathrooms at the playground was replaced. They will be winterizing the bathrooms and water fountains.

Leaf machine -The new leaf machine has arrived and commencing of leaf pick up will start October 15, 2015. The village office will send an email blast to the village residents notifying them. Trustee Phillips made a motion to hire Nate Becker for leaf season; seconded by Trustee Murphy. All voted "aye". Mayor Weaver and Trustee Phillips noted the third man was for leaf season only and if it rained he was not to be called in.

Rich Mulica is interested in the motor of the old leaf machine. Trustee Phillips will speak with insurance agent, Gary Van Allen concerning the equipment. He believes the insurance company owns all the salvaged equipment. He will also cancel Friday's Insurance meeting; he and Mayor Weaver will be away.

Water Department-Dave reported the Health Department conducted their annual inspection of the pumphouse the report will be forthcoming.

Water line at Kinderhook Creek-Ray Jurkowski will be soliciting bids for the water line work at Kinderhook Creek.

Informative Street signs-Trustee Murphy is concerned with the speed on Gaffney Lane and would like to have stop signs installed at the street intersections to slow traffic. He stated the zoning code authorizes the village board to install street signs. Jim Dunham noted signs can be used as a traffic calming measure and that other residents may request similar signs are placed on other streets. The traffic on the parallel streets needs to be considered. Trustee Puckett inquired if one sign would be sufficient could it be installed at an intersection that would be best rather than installing signs at each intersection? Mayor Weaver requested to hold this item until the Village's November meeting when Trustee Leiser is in attendance. She stated Trustee Leiser has seen moveable speed bumps in other municipalities and thought they may work here.

County Snow and Ice Removal Contract- The village board is considering shared service with the County to plow and salt Hudson Street and Albany Ave. The County now plows Rt 21 and lifts their plow as they go through the Hudson Street and Albany Ave. They will bill the village in 15 minute increments. The County Board of Supervisors will also need to vote on the contract. Trustee Murphy inquired why we would hire the County if plowing during regular business hours is a fixed salary cost for us not thinking of overtime costs. Trustee Phillips noted it will take the county only two swipes to clear compared to the village at four swipes. If, the county clears this area it will free up time to allow our DPW to start on other streets sooner or to shovel our sidewalks instead of hiring another man.

Trustee Phillips made a motion to sign a one year contract with the County to plow and salt Albany Ave and Hudson Street; seconded by Trustee Puckett. All voted:

Mayor Weaver “aye”

Trustee Phillips “aye”

Trustee Puckett “aye”

Trustee Murphy “nay”

**Resolution for Surplus Equipment-**  
**DECLARING A 1985 DUMP TRUCK AS SURPLUS AND AUTHORIZING**  
**DISPOSITION**

At a regular meeting of the Village Board of the Village of Kinderhook, Columbia County, New York, duly held on the 14<sup>th</sup> day of October, 2015 at the Village Hall, 6 Chatham Street, Kinderhook, New York, the following Resolution was proposed and seconded:

Resolution by: Trustee Robert Puckett;

Seconded by: Trustee Brian Murphy.

**WHEREAS**, the Village of Kinderhook has a 1985 (Ford / Dump) truck with a Vehicle Identification Number of 1FDPF7OH6FVA05920, that has exceeded its useful life and the Village finds it is no longer feasible to continue to utilize in service to the Village.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Trustees of the Village of Kinderhook that the 1985 Dump Truck is declared surplus property and the Village is authorized to dispose of the truck in any expeditious manner that maximizes any possible return for the truck; and

**BE IT FURTHER RESOLVED** that the Mayor is authorized to executed and deliver any and all documents to effectuate the equipment disposition.

Upon question of the foregoing Resolution, the following Board members voted "Aye" in favor of the Resolution:

Mayor Carol Weaver;  
Trustee Richard Phillips;  
Trustee Robert Puckett; and  
Trustee Brian Murphy.

The following Board members voted "No" in opposition  
thereto:  
\_\_\_\_\_; and  
\_\_\_\_\_.

The Resolution having been approved by a majority of the Village Board, the same was declared duly adopted by the Mayor of the Village of Kinderhook.

Dated: October 14, 2015

\_\_\_\_\_  
Nicole H. Heeder, Village Clerk  
Village of Kinderhook

**CODE ENFORCEMENT OFFICER**

Glenn was not feeling well and was unable to stay for the meeting. His monthly report was received with 16 permits issued and \$2,564.40

**RESCHEDULE OF NOVEMBER'S MONTHLY VILLAGE BOARD MEETING**

November's village board meeting falls on the holiday, Veterans Day. Mayor Weaver made a motion to hold the monthly meeting on Thursday, November 12, 2015 at 7:30 pm. An email blast will be sent out and notices will be posted.

**ZONING BOARD**

Minutes of July 27, 2015 were received. The public hearing on the CEO's decision of the placement of the statue at "The School" will be held on Monday, October 26, 2015.

**PLANNING BOARD**

Two minor subdivisions were on the HPC's agenda. Ann Schomaker at 66 Broad Street is requesting to sub divide her property to build a smaller home in the back of the property along Gaffney Lane. She was referred to the zoning board for a variance. Paul Calcagno is requesting to subdivide his property at 7 Hudson Street to separate the front building (The Flammerie) into its own parcel. His request was tabled as the commission requested additional information.

Comprehensive Plan Update-The committee is working on a 25 question survey they would like village residents to answer. The committee would like to have the village board approve the survey before publication. The committee is planning on sending a postcard to all of the village residents notifying them of the survey and how to complete and submit.

Jim Dunham is currently assisting Don Meltz with updating the village maps for the Comprehensive Plan update report.

**HISTORIC PRESERVATION COMMISSION**

Minutes of August 20, 2015 were received.

The commission approved revised arched windows at Randall Dawkins home at 7 Broad Street.

**ECONOMIC DEVELOPMENT DIRECTOR**

Renee submitted her monthly activity report to the village board. She will submit a preliminary design to John Rielly for the new signs to replace the DOT signs at the village parking lot. She met with the HPC Commission for input and will have the village board approve the final design.

**CORRESPONDENCE**

Village Court Resolution-

Trustee Phillips made the following Resolution:

WHEREAS, the Village of Kinderhook previously determined that the Village Court and its office were inadequate to support the Court’s operations, and

WHEREAS, the Village of Kinderhook undertook a Project to renovate the Courtroom and create new Court offices to alleviate said inadequacies, and

WHEREAS, Phase I of the Project, the creation of a new Court office and attorney conference space, is complete and the Village wants to begin Phase II of the Project, which includes the renovation of the Courtroom, Courtroom furnishings and the Justice Court bench, and

WHEREAS, additional funding is also necessary to purchase furniture and equipment for the renovated Court room and Court offices, and

WHEREAS, the Justice Court Assistance Program has grant funds available for projects relating to Court operations, and

WHEREAS, the Village of Kinderhook Justice Court is interested in applying for a grant in the maximum sum of \$30,000.00 to complete Phase II of the Project, and

WHEREAS, the Village Board of Trustees desire to authorize the Village Mayor and/or the Village Justice to apply for said funding,

NOW, THEREFORE, BE IT RESOLVED, the Kinderhook Board of Trustees hereby authorizes the Village Mayor and/or Village Justice to make application to the Unified Court System for the maximum allowable amount of grant funds available from the Justice Court Assistance Program.

The resolution was seconded by Mayor Carol Weaver.

Vote: Mayor Weaver.....“aye”  
Trustee Phillips.....“aye”  
Trustee Murphy.....“aye”  
Trustee Leiser.....absent  
Trustee Puckett.....“aye”

## **VILLAGE HALL**

Roof Repair Project- The asbestos portion is completed and the contractors are currently rebuilding the gutters and adding additional gutter support. It was determined the original color of the brackets were beige not white. Trustee Puckett inquired if the board would like to repaint the brackets beige or white? He will propose the choice to the HPC Commission at tomorrow night's meeting. Some of the brackets had a decorative opening on their face. Trustee Puckett feels the village should have the brackets closed to keep material, moisture and animals out.

During the night of September 29 there was a water leak in the Village hall 2<sup>nd</sup> floor believed to come from an open area by the cupola. Trustee Puckett has Dave Booth inspect inside the attic under the cupola and Dave reported it was dry so it was possible that with the pitch of the roof and the dryness of the ceiling under the cupola the water may have had to mitigated from another place.

Mayor Weaver noted by the email she read from Mid-State the water came from the cupola. The attic was closed off after the asbestos removal and until it is opened and someone goes in the attic it will not be conclusive of where the water came from. The village's insurance company sent an engineer to inspect the roof. He stated there needs to be an opening to the roof attic so there is access to attic area to be aware of what is going on with the roof. Trustee Puckett stated Marilyn has plans to move the opening as she felt it was too close to the cupola. Dave Booth felt the opening should be closer to the flat roof. Dave requested the village DPW will mark where the new opening should be to make the access to the roof easier. Mayor Weaver felt the architect should approve before the opening is done. The village office also had water along the floor in front of the window believed to come from under the exterior wall or possibly in from the improper top seal of the window as with the water poured off of the scaffolding.

## **WASTWATER COLLECTION PROJECT**

The contractor, Cascale Construction Services Inc., will be repaving the area in the village parking lot early next week. Monies were withheld until the parking lot paving was done to contract specifications. Jim Dunham will send Mayor Weaver a list of open items to be forwarded to Ryan Biggs for completion by Cascale to complete the project.

## **APPLICATIONS**

Mayor Weaver made a motion to approve Randall Schmit's request to place a banner in the village square from Sept 31- Oct. 11 to advertise their art festival; seconded by Trustee Phillips. All voted "aye".

## **RECREATION COMMISSION**

Trustee Phillips requested a financial report on the activities held by the Recreation Commission. He would like to know what it cost for each event and how many children have attended each event. Trustee Murphy would like a more proactive approach to the advertising of each event.

The village Halloween festivities will be October 24, 2015 at 2:00 pm 2<sup>nd</sup> floor of the village hall.

## **KBPA**

Trustee Murphy made a motion to approve the KBPA's request to store items in the 2<sup>nd</sup> floor closet of the village hall; seconded by Trustee Phillips. All voted "aye".

The committee is working on Candlelight night to improve on the activities.

## **TAXPAYER TIME**

Renee reported Fairpoint removed the telephone pole near the Village hall. She also inquired who is responsible to remove dying branches overhanging sidewalks and village streets. She was notified it is the property owner's responsibility. The village can be notified if there is an issue and the homeowner can be contacted to resolve. If not resolved, the village can hire a contractor and bill the village resident.

Mayor Weaver made a motion to adjourn the village board meeting at 8:53 pm and enter into executive session on personnel.

Respectfully submitted,

Nicole H. Heeder  
Village Clerk

Executive Session was held to discuss personnel. No decisions were made during the session.

Mayor Weaver made a motion to adjourn at 10 PM. Trustee Murphy seconded. Vote: All "aye".

Submitted by

Carol M. Weaver  
Mayor